

Overview and Scrutiny Committee

Agenda and Reports

For consideration on

Thursday, 21st May 2009

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

14 May 2009

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - THURSDAY, 21ST MAY 2009

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 21st May 2009 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 2)**

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 23 March 2009 (enclosed).

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

5. **Executive Cabinet - 28 May 2009**

To consider any reports on the agenda for the Executive Cabinet meeting to be held on 28 May 2009.

Please bring your copy of the Executive Cabinet agenda previously circulated.

6. **Annual Review of Overview and Scrutiny 2008/09 and Topics for 2009/10 (Pages 3 - 6)**

The Committee will consider a report by the Corporate Director (Governance) outlining topics suggested at the “Scrutiny – A review of the year session” held on the rising of the last meeting.

7. **Scrutiny Reporting Back: Annual Report of Overview and Scrutiny in 2008/09 (Pages 7 - 12)**

The Overview and Scrutiny Annual Report will be presented and considered.

8. **Newly Implemented Legislation affecting Scrutiny (Pages 13 - 14)**

The report of the Corporate Director (Governance) is enclosed.

9. **Practical Guide to Overview and Scrutiny (Pages 15 - 38)**

The Committee will receive, consider and adopt the revised report of the Corporate Director (Governance) on “Practical guide to overview and scrutiny in Chorley Council – 2009.”

10. **Business Plan and Performance Monitoring Statements - Final Quarter 2008 / 2009 (Pages 39 - 42)**

A summary of the Business Plan Monitoring Statements completed by the Directorates is enclosed.

Members of the Committee are requested to notify the Democratic Services Section by 12 noon on Tuesday 19 May 2009 if they have any questions on the reports to ensure a full answer from the relevant Director/Executive Member.

Whilst questions can still be raised at the meeting an answer cannot be guaranteed and a written response may have to be provided after the meeting.

To consider the Business Plan and Performance Monitoring Statements for the following Directorates:

- a) Business Directorate (Pages 43 - 48)
- b) Neighbourhoods Directorate (Pages 49 - 54)
- c) People Directorate (Pages 55 - 60)
- d) Business Transformation (report to follow)
- e) Policy and Performance Directorate (Pages 61 - 68)

11. **Get Up and Play Rangers (Pages 69 - 72)**

The report by the Corporate Director (People) is enclosed.

12. **Performance Monitoring Report - Final Quarter of 2008 / 2009**

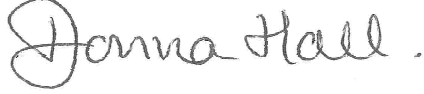
The report of the Assistant Chief Executive (Policy and Performance) to follow.

13. **Chorley Partnership Annual Report 2008 / 2009**

The report of the Assistant Chief Executive (Policy and Performance) to follow.

14. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

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Democratic and Member Services Officer
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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Dennis Edgerley (Chair), Councillor Alan Cullens (Vice-Chair) and Councillors Nora Ball, Mike Devaney, Marie Gray, Harold Heaton, Adrian Lowe, Rosie Russell, Edward Smith, Iris Smith, Joyce Snape and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive) and Carol Russell (Head of Democratic Services) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: